

**Forrest Groves Estate Homeowners Association Minutes:  
July 7, 2021 - 7:00-7:15 pm  
37 Verde Lane**

Meeting called to order at 7:02 by Stan Dunlap
Board Members present: Dave Kasper, Mary Dunlap, Stan Dunlap, Susan Brown, and Joe Wise Absent: none Non-Board Homeowners: none
<b>Selection of New Board members</b> <ul style="list-style-type: none"><li>• President: Stan Dunlap (new to Board - non-voting member)</li><li>• 1<sup>st</sup> Vice-president: Water &amp; Sewer – Dave Kasper</li><li>• 2<sup>nd</sup> Vice-president: Road, Garbage, and Recycling – Joe Wise</li><li>• Treasurer – Mary Dunlap</li><li>• Secretary - Susan Brown (new to Board)</li></ul> <b>MOTION</b> was made by Stan to approve 2021-2022 fiscal year Board of Directors. Seconded by Dave. Vote: 4 Yea, 1 abstention: Motion passes
<b>Transfer of Board Duties</b> <ul style="list-style-type: none"><li>• New signatures are needed for Bank account(s) and safety deposit box at Bank of San Juan</li><li>• Road, garbage, and recycling information needs to be passed off to Joe Wise.</li></ul>
<b>Determination of meeting dates</b> <ul style="list-style-type: none"><li>• Meeting dates of the 3<sup>rd</sup> Thursday of each month from 7pm-8pm was decided. Location of each meeting will be determined closer to meeting date.</li></ul>
<b>Hiring of Bookkeeper –</b> <ul style="list-style-type: none"><li>• 18 people were contacted regarding the possibility of being hired as the association bookkeeper.</li><li>• David Bowen was selected and Stan will offer David the position the week of July 6<sup>th</sup>. <b>MOTION</b> was made by Stan to approve the hiring of David Bowen as FGEHOA bookkeeper. Seconded by Dave. Vote: 4 yea, 1 abstention: Motion passes</li></ul>
Financial Report <ul style="list-style-type: none"><li>• Not presented</li></ul>
Committee Reports <ul style="list-style-type: none"><li>• none</li></ul>
a. Wildfire Adapted Partnership (WAP) Laura and Matt Dent <ul style="list-style-type: none"><li>• none</li></ul>
b. Water and Sewer: Dave Kasper <ul style="list-style-type: none"><li>• none</li></ul>
c. Road Report: Mary Dunlap <ul style="list-style-type: none"><li>• none</li></ul>

d. Trash and Recycling: Mary Dunlap <ul style="list-style-type: none"><li>• none</li></ul>
Old Business <ul style="list-style-type: none"><li>• none</li></ul>
<b>New Business</b> <ul style="list-style-type: none"><li>• Gas explosion at Morgan and Erica Reeder's home, 520 High Trails Drive.<ul style="list-style-type: none"><li>- Degree of damage to property to be determined</li><li>- Erica sustained injuries</li><li>- MOTION: A motion was solicited by Stan Dunlap to suspend Reeder's monthly HOA fees until further notice. Seconded by Dave. Vote: 4 Yea, 1 abstention: Motion passes</li></ul></li><li>• New Association email address<ul style="list-style-type: none"><li>- Max set up a Google email for all FGEHOA correspondence: fgehoa@gmail.com</li></ul></li><li>• Website<ul style="list-style-type: none"><li>- Susan requested approval to from the Board to sign up for FGEHOAs website trial upgrade to determine if an upgrade (\$300 annually) is of value to the association.<ul style="list-style-type: none"><li>- permission granted</li></ul></li><li>- Take off/hide all Association homeowner contact information</li></ul></li><li>• Bank of San Juan updates<ul style="list-style-type: none"><li>- signature updates to association account</li><li>- signature updates to safe deposit box<ul style="list-style-type: none"><li>- currently Mary and Max</li></ul></li></ul></li><li>• Contact association lawyer regarding<ul style="list-style-type: none"><li>• Stan and Mary both being from the same household and both Board members.</li><li>• Roll over of Association funds from 2020 (\$15,000)<ul style="list-style-type: none"><li>• Accounting line item earmarked for infrastructure</li></ul></li><li>• Need to secure accountant to do taxes</li></ul></li></ul>
<b>Next Meeting:</b> August 19, 2021 – 7pm – 37 Verde Lane
<b>Adjourned:</b> Mary motioned to end meeting at 7:57. Seconded by Joe.